



# MEERUT PUBLIC SCHOOL (GROUP)

## Admission Policy/Procedure

### Academic Session – 2017-18

MEERUT PUBLIC SCHOOL FOR GIRLS, MEERUT CANTT

CLASSES	No. of Seats	Adm. Form No.	Entrance-I	Entrance-II
Pre-Nursery	NIL			
Nursery	60			
LKG	30			
UKG	16			
I	110			
II	43			
III	37			
IV	23			
V	29			
VI	35			
VII	52			
VIII	28			
IX	142			
<b>TOTAL</b>	<b>605</b>			

*(Note : Remaining Admission Forms to be returned back to main office by the end of April 2017 if any)*

1. Registration starts from 03<sup>rd</sup> January 2017 onwards.
2. Entrance Test date(s): **(Inform parents at the time of registration)**
  - a) First Entrance - 23<sup>th</sup> Feb 2017  
Result - 25<sup>th</sup> Feb 2017
  - b) Second Entrance- 11<sup>th</sup> March 2017  
Result - 13<sup>th</sup> March 2017
  - c) Last Entrance - 26<sup>th</sup> March 2017  
Result - 27<sup>th</sup> March 2017
3. The following formalities should be completed at the time of Registration and handed over to the parents :
  - a) Prospectus given to the parents in the school bag.
  - b) Registration card filled up completely.
  - c) Receipt of Rs. 650/-
  - d) Admission fee details+ documents required for admission to be attached and given to the parents.
  - e) Entrance Test Syllabus and Date of Entrance to be made clear to the parents.

**Students to kindly come prepared for Maths & English Test .  
Duration : 1 hrs.  
Minimum Cutoff : 50%**

4. Online fee payment will be made through the link available on the school website ([www.meerutpublicschool.edu.in](http://www.meerutpublicschool.edu.in)) and Debit/ Credit card payment will also be made available on the admission fee counter of the school.
5. Cheques of only ICICI Bank (for Meerut Public Girls' School) will be accepted.
6. List of the following documents would be needed at the time of admission (to be informed that they are mandatory)
  - a) Copy of Child's Aadhar Card
  - b) 03 Photographs of Child and 03 Photographs with Parents.
  - c) Previous school Report Card can be submitted by 1<sup>st</sup> week of April.
  - d) Previous school Transfer Certificate (T.C.). Can be submitted by 1<sup>st</sup> Week of April.
7. Entrance Test is mandatory for all students to seek admission.
8. Minimum cutoff required is 50% in each subject.
9. No admission slip should be given to the parents unless all documents/admission fee are duly deposited/paid.
10. Entrance Test result will be declared two days subsequent to the entrance test date.
11. Admission to be sought within a week after the result otherwise admission will be cancelled.
12. No re-test and direct admission in any case will be entertained.
13. Admission Slip from the Class Teachers should be returned to the Principal's office within two days after being duly entered in the Attendance Register.
14. Aadhar Card of the child is mandatory at the time of admission.
15. Transfer Certificate (T.C.) of previous school must be counter signed by the School Director or DIOS Officer as it is mandatory by the CBSE Board.
16. Information should be given to the parents to complete the admission formalities within a week after declaration of the result.
17. Admission Incharges sign there after Principal's sign is compulsory.
18. Final list of the New Admissions with their Entrance Test Marks to be sent to the Management on the 24<sup>th</sup> March 2017.

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**Principal**

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**Management Committee**

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**Admission Incharge**